

ARTICLE 1: GENERAL INFORMATION

SECTION 1: HISTORY

Logos Theological Seminary, formerly Manila Baptist School of Theology, started through the prayers of Song Lim Baptist Church in Korea, who was then praying for a mission work abroad. God eventually led them to the Philippines. Song Lim Baptist Church under the leadership of its Senior Pastor, Rev. Ki Yong Um and the Foreign Mission Board of Korea Baptist Convention, sent Rev. Dae Seob Jeong and his family to Philippines to start a bible school. Upon arriving in the Philippines, they stayed for a while in Quezon City and began searching for a good place to start the Bible School. God led them to Cavite. On June 2003 a worship service was held in Lalaan II, Silang, Cavite, the first home of MBST, now LTS. The school started with 14 enrollees.

There had been challenges along the way but the Lord worked mightily during the early years of the school up to the present. Students became part of evangelistic programs and other community services of different barangays in Cavite area. Since most of the students were from Dasmariñas City, the Director, Rev. Jeong Dae Seob, started to look for a good location that will be accessible to everyone. On May 2005 the school transferred to a new site located at Aguinaldo Highway in Dasmariñas City, Cavite, which became LTS's home for the last 19 years.

Through the sovereign and providential grace of God, Manila Baptist School of Theology merged with Southeast Asian Peniel Christian College last February 2023. Both seminaries endeavoured to train and raise up servants and ministers of the Gospel of Christ and is currently located at Purok 6, Hardinan, Calauan, Laguna. The merging of these two God-instituted institutions now gives birth to a new name, Logos Theological Seminary. By the grace of God, we will continually pursue and fulfill our divine mandate to train men and women for the ministry of the Gospel of the Kingdom of God.

SECTION 2: PHILOSOPHY OF EDUCATION

Logos Theological Seminary is a theological institution that is grounded on conservative beliefs and evangelical theology. We exist to train, equip and empower students to be dedicated, sincere, and Christ-centered leaders as they fulfill their God-given mission in the church and in the world.

We believe that training of church ministers and workers is a biblical mandate, therefore it must be a Bible-centered and a Christ-centered endeavor and service. As a Bible-centered and Christ-centered institution, we continuously improved ourselves through a biblical worldview and committed service to better serve the entire community for the glory of the God Almighty.

SECTION 3: VISION STATEMENT

Logos Theological Seminary is an institution dedicated in equipping and empowering God's workers with the Word of God to become godly and competent leaders who will impact the church and society locally and globally.

SECTION 4: MISSION STATEMENT

The Logos Theological adheres to conservative Christian beliefs and evangelical theology. Our mission is

1. produce pastors, missionaries and workers with both human and spiritual abilities, obeying the call and command of God to spread the Gospel to the ends of the earth, and
2. nurture them towards dedicated and selfless service for the society, country, and the church with a biblical worldview and with global influence.

SECTION 5: CORE VALUES

1. Spirituality- We believe that ministers should exemplify a life that is fully devoted and faithful to our Lord and Master, Jesus Christ.
2. Ability- We believe that ministers who are chosen and called by God should be fully equipped and knowledgeable for the ministry that is entrusted upon them
3. Integrity- We believe that ministers should display an excellent service to his church and community out of honesty and sincerity.

SECTION 6: STATEMENT OF FAITH

Bible

The Bible is the inspired Word of God, written without error. This Book is the guide of life in which the salvation of mankind and all the issues on Christian faith were authoritatively written.

God

God is absolute and eternal. He is righteous and just in his ways. He exists in three persons but one in essence: Father, Son, and Holy Spirit, co-equal in power and holiness.

Jesus Christ

Christ was born of the Virgin Mary through the powerful work of the Holy Spirit, completely human and divine in nature. He incarnated in a human physical body yet was without sin in character and in deed. He died on the cross and rose again after three days. He ascended into heaven and now seated at the right hand of God interceding for those who believes.

Holy Spirit

The Holy Spirit is a Divine Person of the Trinity. His work is to give conviction to all the people of their sins. He makes people realize the truth of Christ, guides, purifies and comforts the believers and sanctifies them until they reach the fullness of Christlikeness.

Humanity

Humanity was created in the image of God. The purpose of creating humanity was to have an intimate relationship with God and be stewards of God's creation. This original nature of humanity was marred from generation to generation through the sin of Adam and Eve, thus all humans possess a depraved nature. Consequently, any man cannot be saved without Christ.

Salvation

Salvation is by the grace of God through faith in Christ. This grace is the amazing love and the undeserved favor given by God through the vicarious death and atoning sacrifice of Christ on the cross and His resurrection. Thus, through the perfect work of Christ believers have forgiveness of sins and reconciliation to the Father through Christ, our Lord and Savior.

Church

The church is a group of baptized believers organized for worship, witness of the gospel, Bible instruction, and service. This is a spiritual group which God directed to be autonomous and of value. All members of the church are all equal under Christ's authority. The ordinances of the church are baptism and the Lord's Supper.

The Parousia

Christ will come in His glory to judge and rule over all mankind. Then there will be resurrection and judgment of the wicked and of the righteous. The righteous will enter into eternal joy and the wicked will be placed in eternal punishment.

ARTICLE II: ADMISSION PROCEDURES

SECTION 1: ADMISSION REQUIREMENTS

For admission, a student must...

1. Be a baptized believer and of good moral standing.
2. Shows evidence of commitment and calling to the ministry and willing to abide by the rules, policies, and regulations of the school.
3. Has the discipline to study diligently.

4. Be able to use the English language or must be willing to discipline himself to learn it.
5. For students of a three-year Master's program the following requirements are expected:
6. Finished a four-year college or university bachelor's degree.
7. Achieved a minimum of 85% average in Seminary work through the second half of the second year and OR361-363 [Theological Research and Writing 1-3] classes for Master of Divinity students.
8. Gained a "Test of English as a Foreign Language" [TOEFL] score of approximately 500 on the paper-based or 80 on the computer –based TOEFL or 85 or above on the Seminary administered test (Standard English Test).
9. Gained a total score of 70 in the Bible Comprehensive Exam administered by the school.

SECTION 2: APPLICATION AND REGISTRATION

1. A student who is interested to apply for admission must submit the following requirements:
2. Completed Application Form (provided by the school).
3. A typewritten brief testimony of conversion and call to the ministry.
4. Formal letter of endorsement or recommendation from his/her local church pastor or missionary. The applicant should be an active member of the recommending church for at least one (1) year before enrolment.
5. Form 137-A for high school graduates & Transcript of Records for college or undergraduate applicants.
6. Applicants from other schools offering similar studies should send to the Registrar copies of their transcripts for evaluation and possible transfer of credits.
7. Original PSA copy of Birth Certificate
8. Two (2) sets of identification pictures [1x1 and 2x2].

ARTICLE III: CURRICULUM PLAN & DEGREE PROGRAMS

Academic classes in the school curriculum are credited three (3) units unless otherwise specified. They are placed in one of four categories, as follows.

SECTION 1: CATEGORIES OF STUDY

Biblical Studies Category (100)

This category includes subjects which enable the student to understand the text and context of the Bible for ministry. This area includes Old Testament, New Testament, Hermeneutics and Biblical languages. History-Theology Category (200) This category includes subjects which enable the student to understand the history of the Christian faith and their implications to the different time and context of different cultures. This includes Philosophy, Ethics, History and Theology. Detailed description of the subjects is written in the following section.

Practical Studies Category (300)

This category includes subjects, which train and develop the students in his/her skills and character for Christian ministry. This includes Missions, Christian Education, Pastoral Care and Counseling, Music, Ministerial Leadership- Administration, Preaching, Evangelism and Worship. *Detailed description of the subjects is included in following section.*

General Category (400)

This category includes general subjects offered in secular colleges/universities specifically English and Introduction to Psychology and Philosophy courses.

SECTION 2: KEY TO COURSE NUMBERING

Category 100

BI= Biblical Introduction

GR= Greek

HE= Hebrew

NT= New Testament

Category 300

Category 200

ET= Ethic

HT=Historical-Theological

TH= Theology

OT= Old Testament

Category 400

CC= Christian Communication
 CE= Christian Education
 EV= Evangelism
 FE= Field Education
 MI= Missions
 ML= Ministerial Leadership
 MM= Music Ministry
 OR= Research and Design
 PC= Pastoral Care
 SF= Spiritual Formation

PS= Psychology
 PH= Philosophy
 EN= English

First Digit describes the category of study.

Category 100 = Biblical Area

Category 200 = Historical-Theological Studies Area

Category 300 = Practical Studies Area

Category 400 = General Studies Area

Second Digit describes the relation of each course or subject to core requirements and to other class as follows:

50 = Basic Core

60 = Degree Core

70 = Electives

80 = Electives having prerequisites

Third Digit indicates the individual classes within area of study.

Examples:

OT 151 = A category 100 class in the Basic Core for all degrees

TH 261 = A category 200 class in the Degree Core

CE 373 = An elective class in category 300 without prerequisites

SECTION 3: COURSE DESCRIPTION

GENERAL STUDIES AREA

EN451 *English 1* – Grammar and Composition

This course focuses on the systematic and rigorous survey of the structure of the contemporary English grammar. This includes the structure of English words, phrases, clauses, and sentences; sentence structure problems; punctuation; agreement errors; commonly confused and misused words; and spelling. The course

also explores the usage problems associated with contemporary grammar in both speech and writing.

EN452 *English 2* - Grammar and Composition
Continuation of English 1

EN453 *English 3* –Speech Improvement and Public Speaking
The course is a guided introduction to writing and communication in a seminary environment focusing on public presentation of written material and reports with special emphasis on PowerPoint and video presentations.

PH451 *Introduction to Philosophy*
This course examines basic methods and assumptions of philosophical systems, theories of knowledge, metaphysics, values, ethics, philosophy of religion, and the worldviews of leading philosophers in these areas, including contemporary philosophies that are crucial in theological thinking.

PS451 *Introduction to Psychology*
This course is a study of the principles of human behaviour interpreted in light of Biblical teachings. The course is designed to help the student understand his own behaviour and that of others.

BIBLICAL STUDIES AREA

BI150 *Hermeneutics*
This course introduces the best practice methods to interpret biblical passages in their historical, cultural, grammatical, and theological context. It includes a sound exegetical method based on syntactic analysis, genre issues and contextualization.

BI170 *History of Biblical Interpretations and Criticisms*
This course provides a comprehensive overview of the history of biblical interpretations and criticisms from ancient times to the modern era. Students will explore various hermeneutical approaches, including literal, allegorical, moral, and anagogical interpretations, as well as the development of critical methods such as historical-critical, literary, and feminist criticism.

NT151 *New Testament Survey 1*

This is a survey of the four gospels and the life of Christ as told by the writers of the four Gospels.

NT152 *New Testament Survey 2*

This is a survey of the book of Acts; the spread of the Gospel and the growth of the Early Church; the missionary work of the Apostle Paul; and a survey of the content and major issues related to the interpretation of Paul's first six epistles (1 & 2 Thessalonians, 1 & 2 Corinthians, Galatians & Romans).

NT153 *New Testament Survey 3*

This is a survey of the content and major issues of Paul's Prison Epistles (Philippians, Philemon, Colossians, and Ephesians) and Pastoral Epistles (1 & 2 Timothy, and Titus), Hebrews, the General Epistles (James, 1 & 2 Peter, 1, 2, & 3 John, and Jude), and Revelation.

OT151 *Old Testament 1*

This course is an intensive study of the Torah, examining the foundational narratives, laws, and covenantal relationships that form the bedrock of biblical faith. Students will explore creation, the patriarchal narratives, the Exodus, and the establishment of Israel as a covenant community.

OT152 *Old Testament 2*

This is an examination of the historical books (Joshua, Judges, Ruth, 1–2 Samuel, 1–2 Kings, 1–2 Chronicles, Ezra, Nehemiah, Esther) of the Old Testament with attention to persons and events, literary structure and themes, and historical and cultural context from the Conquest until the Monarchial Period and the development of prophetic literature to the Fall of Jerusalem. Three hours. *Prerequisite: OT 151 or OT170.*

OT153 *Old Testament 3*

This is a study of the historical development of ancient Israel from the fall of Judah until the Maccabean revolt. Particular concern will be given to the development of Israel cult and theology during the so-called Second Temple Period. Special attention will also be

given to Hebrew poetic and wisdom literatures during this period [and/or earlier] and onwards. Prerequisite: *OT151 & OT152*.

GR161 *Greek 1*

This course is designed to help students use biblical tools in the interpretation of the New Testament and an introductory study of the basic Greek grammar and vocabulary which will help the student in the interpretation of New Testament.

GR162 *Greek 2*

This a continuation of Greek 161, which focuses on basic Greek Grammar and vocabulary with emphasis on morphology, phonology, verbal paradigms and basic syntax and use these toward exegesis and exposition of the Bible. *Prerequisite: Greek 161*

HE161 *Hebrew 1*

This is a study of the biblical tools that are essential for interpreting Old Testament passages and basic orientation to the essentials of biblical Hebrew grammar designed to enable the student to utilize technical commentaries, lexicons, and journals.

HE162 *Hebrew 2*

This course is the continuation of HE161. It will deal primarily with the basic principles of biblical Hebrew with emphasis on morphology, phonology, verbal paradigms, and basic syntax, and use these basic orientations toward exegesis and exposition of the Bible. *Prerequisite: Hebrew 161*

OT180 *Old Testament Backgrounds*

A study of the peoples, movements, and cultures surrounding the world of the Old Testament. Special emphasis is placed on the impact of background material on the exposition of key segments of the Old Testament.

NT170 *New Testament Theology*

An interpretation of the early church understands of the mission and messages of Jesus and the character of the Christian proclamation. Emphasis will be placed on the Synoptic Gospels, The Pauline Epistles, and the Johannine literature. Prerequisite: NT151-153

OT170 *Old Testament Theology*

An in-depth study of the major theological issues in the Old Testament particularly the covenants and its implication to the Jewish and Christian faith and the concept of Law and grace prior to the New Testament traditions. An analysis of the theology of prophetic messages will be taken into consideration as well.

Prerequisite: OT151-153

HISTORICAL-THEOLOGICAL AREA

ET260 *Christian Ethics*

A course which provides an introduction to the field of Christian ethics in order to prepare Christians to live out their faith in the church and in the world. Attention will be given to the historical development of ethics, a comparison of different ethical systems, and the ethical teachings of the Bible. A specifically Christian decision-making approach will be applied to actual issues faced by contemporary Christians and the church.

HT260 *Baptist History and Doctrines*

A survey of the history of Baptists from their seventeenth century origins to the present. Attention is given to Anabaptist and English Separatist antecedents, intellectual, and social currents that have shaped Baptist life and thought, institutional developments, theological distinctive and crises and representative Baptist personalities.

HT261 *Church History 1*

This is a general historical survey of the Christian movement from its New Testament roots through the medieval period. A brief introduction to historical criticism is followed by the study of selected ideas, individuals, movements, and institutions that have been significant in the rise and development of Christianity in the stated time period.

HT261 *Church History 2*

This is a general historical survey of the Christian movement from the Reformation through the modern period. The development of Christianity in the stated time period will be examined through the study of selected ideas, individuals, movements and institutions.

TH260 *Introduction to Christian Doctrine*

This course provides an overview of the major doctrines of the Christian faith. The purpose this course is to introduce students to the fundamental questions, sources, and content of the Christian theological tradition, and its significance to the Christian life and practice. This is required for Basic Theological Course only.

TH261 *Systematic Theology 1*

An introduction to the problems of theological inquiry through which major Christian doctrines are interpreted and correlated into constituent parts of a coherent system of theology. A course beginning the study of systematic theology with special attention given to prolegomena the doctrines of Scripture, God, angels, humanity and sin.

TH 262 *Systematic Theology 2*

This is an overview of the doctrines of Christ, the Holy Spirit, Salvation, the Church and the last things. By the end of the class, students will be able to formulate a systematic statement of the course's content.

TH280 *Contemporary Theology*

An examination of the sources, task, and method of Christian theology for the purpose of constructing contemporary expression of the Christian faith in one's cultural context.

TH281 *Theology & Culture*

A study of the dynamic interaction between faith and life. In this course, the students develop confidence in identifying elements of culture that Christian theology both appreciates and critically evaluates.

PRACTICAL AREA

Christian Communication

CC361 *Principle of Biblical Preaching 1*

A study of the nature and importance, and the basic principles of preaching. It is designed to give a basic overview of methods and principles of teaching biblical truth.

CC362 Principles of Biblical Preaching 2

This is a continuation of Principles of Biblical Preaching 1 dealing with a focused and systematic study of the methods in doing an exposition and exegetical construction of biblical passages.

CC363 Preaching Laboratory

A study of the communication aspects of the sermon. The delivery and content of each student's sermons will be evaluated by the various techniques, including the use of video tapes and peer group appraisal. *Prerequisite: Principle of Biblical Preaching 1 and 2.*

Christian Education

CE350 Introduction to Christian Education

A study of the basic principles of Christian education, including its Biblical foundations (history, philosophy, and theology), the implications of educational ministry of the church and some basic preparations for teaching as opportunity for ministry through Christian education.

CE361 Principles of Teaching I

A study of principles of teaching and learning in the context of Christian education including its elements and management of instruction and classroom to ensure discipline for both learners and teachers. Its principles will be examined and applied through class observations and evaluations, including opportunities for developing lesson plans.

CE362 Principles of Teaching 2

A study of the principles of teaching and learning in the context of Christian education including its implications of basic education ministry, curriculum/program, of the church, teaching methods and strategies and lesson planning and development. Its principles will be measured and applied by developing one's own lesson plan and practicum experience through observations and evaluations.

CE363 Curriculum Resources and Design

A course designed to guide the learners in designing a 12-lesson curriculum to be taught in their respective churches. A guide

study approach will be used to help students plan and prepare their curriculum. This course provides resources by which students focus their need, analysis, skills and behavior in developing lesson plans. Special consideration will be given to contextualization and emancipatory dimension of the teaching/learning process.

CE364 Teaching Laboratory

A study focusing on the teacher, learner, content, context and teaching-learning process. The purpose of this course is to develop the teaching style and enhance the teaching skills of students. This is accomplished through student participation and developing teaching workshops, group and individual (impromptu/micro-teaching). Students have freedom to experiment his/her own styles of teaching in a non-threatening atmosphere. *Prerequisite: CE361 & CE362.*

CE365 Education Administration

A course intended to equip the Christian education director to facilitate and effective educational ministry focusing on the essential topics such as principles of education administration, and developing education ministry program in the local church. The course will also deal with the study of leadership education and administration, focusing on the essentials of a dynamic church educational organization and a survey of history, philosophy and principles education administration as an effective method for leadership training.

CE380 Educational Psychology

An analysis of major principles of educational psychology in the context of Christian education, including the implications for the Christian teacher and the teaching-learning process.

CE381 Educational Sociology

A study of the social dimension of education in the context of the Christian faith. The goal is to understand and analyze some principles of education in the new social milieu, cultural changes and intercultural communications, gender development, and globalization as they relate to education.

Missions, Discipleship, and Evangelism

EV350 *Introduction to Discipleship Training*

This course is an introduction to discipleship for pastors and church leaders that would enable students to lead evangelism and discipleship activities in the church.

EV360 *Church Planting & Church Growth*

An introduction to the principles of church planting and church growth, which enable the student to be competent to lead a church toward growth and multiplication.

MI350 *Missiology*

A study of the holy collision between the mission of God and the nature of person, surveying the theology, history, and strategy of missions so that the student will be competent to be personally involved in international missions and mobilizes others in the task of global evangelization.

MI360 *Cultural Anthropology*

This course is an overview of anthropological principles for cross-cultural relationships and communication that are applicable for both national and international ministries so that the student will be competent to understand better the cultural setting in which one ministers.

Ministerial Leadership

ML351 *Ministerial Leadership 1*

A study of the role of the Christian leader in the context of the local church, the nature of the church as an organization, and the different ministerial functions.

ML352 *Ministerial Leadership 2*

A continuation of Ministerial Leadership 1. This study also includes a brief study on the sources and patterns of conflict in church situations, including principles for managing such conflict and crisis situations in constructive ways. The student will be given opportunities to demonstrate understanding of pastoral duties.

ML380 Introduction to Christian Social Ministry

A study of the various social ministry principles, the tools and elements of social ministry, and the biblical basis for doing social ministry that teaches the student how to minister in a holistic manner in today's world.

Music**MM350 *Introduction to Church Worship***

A study of the biblical roots and development of Christian worship; an analysis of worship patterns and worship themes with an emphasis on harmonizing the worship experience of a community.

MM361 *Introduction to Church Music*

This course is a study of the theological, historical, and cultural foundations of church music ministry. It includes organizing a church music ministry and music in the various ministries of the church, especially evangelism and worship.

MM362 *Leading Congregational Singing*

This focuses on basic music reading and song leading skills, with particular emphasis on leading congregational singing in Christian worship services.

Pastoral Care and Counseling**PC361 *Introduction to Pastoral Care & Counseling***

This course is an introduction to basic interpersonal and pastoral care skills. The student will practice various skills that include listening, appropriately responding to others, helping others solve problems, confronting, and receiving confrontation. Other topics discussed include managing stress, grief, and building trust.

PC362 *Marriage & Family*

This course is an introduction to marriage and family with emphasis on the Family-Systems Theory. The course will provide an overview and assessment of the family at various stages in the family life. Issues that will be addressed include the theological foundation of family, gender issues, communication, parenting, sexuality, and societal influences on the family.

PC370 *Introduction to Counseling Psychology*

This course focuses on the general understanding of psychological theories related to human psychological disorders and the process of healing them.

PC371 *Introduction to Inner Healing*

This course focuses on inner healing of individuals based on their developmental stages.

Spiritual Formation

SF351 *Spirituality 1*

This course deals with principles of spirituality involving spiritual traditions from the Old Testament to the modern times. The course will focus more on Christian character development toward service for the church and community as seen in the lives of several models of spirituality in every era.

SF352 *Spirituality 2*

This course deals with principles of spiritual formation drawn from the wisdom of the biblical and traditional spiritual disciplines helpful in forming the learner's faith and character for the service of God, the church and the society.

Discipleship Program (Basic, Advance, Leadership)

This is a Discipleship training program for all students that focuses on the student's character development and growth that are necessary for ministers and leaders.

Field Education Program

FE461 *Field Education 1-1, 1-2, 1-3*

Involvement in practical ministry opportunities and weekly seminars focusing on defining a minister's calling and theological stance for ministry and developing materials and programs for the ministry.

FE462 *Field Education 1-1, 1-2, 1-3*

Involvement in practical ministry opportunities through an assigned ministry in the local church and weekly seminars

focusing on the character and spiritual formation of the minister and developing materials and programs for the ministry.

Internship

An internship is a professional learning experience that offers meaningful, practical work related to a student's field of study within the church context or an organization. An internship gives a student the opportunity for ministry exploration and development, and to learn new skills. It offers the intern the opportunity to bring new ideas and energy into the church or organization he/she signed up for, develop talent and potentially build a pipeline for future full-time mission and ministry. Internships are supervised, structured learning experiences in a professional church or institutional setting that allow the student/intern to gain valuable ministry and work experience in a student's chosen field of study and interest. See Art. IV, Sec. 2-A for details.

SECTION 4: PROSPECTUS

MASTER OF DIVINITY

[Total Units Needed: 120 Units]

BIBLICAL STUDIES AREA (33)		GENERAL STUDIES (9)	
BI150 Hermeneutics		OR361 Theological Research & Writing 1	
OT151 Old Testament 1		OR362 Theological Research & Writing 2	
OT152 Old Testament 2		OR363 Theological Research & Writing 3	
OT153 Old Testament 3			
NT151 New Testament 1			
NT152 New Testament 2			
NT153 New Testament 3			
HE161 Hebrew 1			
HE162 Hebrew 2			
GR161 Greek 1			
GR162 Greek 2			
HISTORICAL-THEOLOGICAL AREA (21)		ELECTIVES (12)	
ET260 Introduction to Christian Ethics			
HT260 Baptist History & Distinctive			
HT261 Church History 1			
HT262 Church History 2			
TH261 Systematic Theology 1			
TH262 Systematic Theology 2			
TH250 Introduction to Christian Worship			
PRACTICAL AREA (45)		REQUIREMENTS FOR GRADUATION	
CE350 Introduction to Christian Education		BDT Basic Disciple Training: Basic Course	
PC361 Pastoral Care & Counseling		BDT Basic Disciple Training: Advance Course	
SF351 Spiritual Formation 1		BDT Basic Discipleship Training: Leadership Course	
SF352 Spiritual Formation 2		Bible Comprehensive Exam	
MM361 Introduction to Church Music		Standard English Exam	
ML351 Ministerial Leadership 1			
CC361 Principles of Biblical Preaching 1			
CC362 Principles of Preaching 2			
CC363 Preaching Laboratory 1			
MI360 Missiology			
FE Field Education (6 units)			
Internship (6 units)			
		ELECTIVES	
		EV371 Introduction to Evangelism	
		EV372 Introduction to Church Planting	
		TH280 Contemporary Theology	
		TH270 Theology and Culture	
		OT270 Old Testament Backgrounds	
		OT280 Old Testament Theology	
		NT270 New Testament Backgrounds	
		NT280 New Testament Theology	
		MI380 Cultural Anthropology	
		CC370 Expository Preaching	
		MI380 Asian Religious Traditions	
		BI170 History of Biblical Interpretation and Criticisms	

BACHELOR OF THEOLOGY

[Total Units Needed: 140 Units]

BIBLICAL STUDIES AREA (33)

BI150 Hermeneutics
 OT151 Old Testament 1
 OT152 Old Testament 2
 OT153 Old Testament 3
 NT151 New Testament 1
 NT152 New Testament 2
 NT153 New Testament 3
 HE161 Hebrew 1
 HE162 Hebrew 2
 GR161 Greek 1
 GR162 Greek 2

HISTORICAL-THEOLOGICAL AREA (21)

ET260 Introduction to Christian Ethics
 HT260 Baptist History & Distinctive
 HT261 Church History 1
 HT262 Church History 2
 TH261 Systematic Theology 1
 TH262 Systematic Theology 2
 TH250 Introduction to Christian Worship

PRACTICAL AREA (54)

CE350 Introduction to Christian Education
 CE361 Principles of Teaching 1
 PC361 Pastoral Care & Counseling
 PC362 Marriage & Family
 SF351 Spiritual Formation 1
 SF352 Spiritual Formation 2
 MM361 Introduction to Church Music
 MM362 Leading Congregational Singing
 ML351 Ministerial Leadership 1
 ML352 Ministerial Leadership 2
 CC361 Principles of Biblical Preaching 1
 CC362 Principles of Preaching 2
 CC363 Preaching Laboratory 1
 MI360 Missiology
 FE Field Education (6 units)
 Internship (6 units)

GENERAL STUDIES (18)

OR361 Theological Research & Writing 1
 EN461 Grammar & Composition
 EN462 Reading Comprehension & Analysis
 EN463 Speech Improvement & Public Speaking
 PH460 Introduction to Philosophy
 PS460 Introduction to Psychology

ELECTIVES (14)

REQUIREMENTS FOR GRADUATION

BDT Basic Disciple Training: Basic Course
 BDT Basic Disciple Training: Advance Course
 BDT Basic Discipleship Training: Leadership Course
 Bible Comprehensive Exam

ELECTIVES (BTH, BCE, MDIV)

EV371 Introduction to Evangelism
 EV372 Introduction to Church Planting
 TH280 Contemporary Theology
 TH270 Theology and Culture
 OT270 Old Testament Backgrounds
 OT280 Old Testament Theology
 NT270 New Testament Backgrounds
 NT280 New Testament Theology
 MI380 Cultural Anthropology
 CC370 Expository Preaching
 BI170 History of Biblical Interpretation and Criticisms
 MI380 Asian Religious Traditions

BACHELOR OF CHRISTIAN EDUCATION

[Total Units Needed: 140 Units]

BIBLICAL STUDIES AREA (27)
BI150 Hermeneutics
OT151 Old Testament 1
OT152 Old Testament 2
OT153 Old Testament 3
NT151 New Testament 1
NT152 New Testament 2
NT153 New Testament 3
HE161 Hebrew 1
GR162 Greek 1
HISTORICAL-THEOLOGICAL AREA (21)
ET260 Introduction to Christian Ethics
HT260 Baptist History & Distinctive
HT261 Church History 1
HT262 Church History 2
TH261 Systematic Theology 1
TH262 Systematic Theology 2
TH250 Introduction to Christian Worship
PRACTICAL AREA (60)
CE350 Introduction to Christian Education
CE361 Principles of Teaching 1
CE362 Principles of Teaching 2
CE363 Curriculum Resources & Design
CE364 Education Administration
CE365 Educational Psychology
PC361 Pastoral Care & Counseling
PC362 Marriage & Family
SF351 Spiritual Formation 1
SF352 Spiritual Formation 2
MM361 Introduction to Church Music
MM362 Leading Congregational Singing
ML351 Ministerial Leadership 1
ML352 Ministerial Leadership 2
CC361 Principles of Biblical Preaching 1
MI360 Missiology
FE Field Education (6 units)
Internship (6 units)
GENERAL STUDIES (18)
OR361 Theological Research & Writing 1
EN461 Grammar & Composition
EN462 Reading Comprehension & Analysis
EN463 Speech Improvement & Public Speaking
PH460 Introduction to Philosophy
PS460 Introduction to Psychology
ELECTIVES (14)
REQUIREMENTS FOR GRADUATION
BDT Basic Disciple Training: Basic Course
BDT Basic Disciple Training: Advance Course
BDT Basic Discipleship Training: Leadership Course
Bible Comprehensive Exam
ELECTIVES (BTH, BCE, MDIV)
EV371 Introduction to Evangelism
EV372 Introduction to Church Planting
TH280 Contemporary Theology
TH270 Theology and Culture
OT270 Old Testament Backgrounds
OT280 Old Testament Theology
NT270 New Testament Backgrounds
NT280 New Testament Theology
MI380 Cultural Anthropology
CC370 Expository Preaching
BI170 History of Biblical Interpretation and Criticisms
MI380 Asian Religious Traditions
CE380 Educational Sociology

BASIC THEOLOGICAL COURSE

[Total Units Needed: 45 Units]

BASIC THEOLOGICAL COURSE (1-YR)
45 Units
BIBILICAL STUDIES AREA (21)
BI150 Hermeneutics
OT151 Old Testament 1
OT152 Old Testament 2
OT153 Old Testament 3
NT151 New Testament 1
NT152 New Testament 2
NT153 New Testament 3
HISTORICAL-THEOLOGICAL AREA (6)
TH250 Introduction to Christian Worship
TH260 Introduction to Christian Doctrine
PRACTICAL AREA (18)
CE350 Introduction to Christian Education
CC351 Principles of Biblical Preaching 1
SF351 Spiritual Formation 1
SF352 Spiritual Formation 1
ML361 Ministerial Leadership 1
REQUIREMENTS FOR GRADUATION
BDT Basic Discipleship Training: Basic Course

Note: Revised Course June 2022

ARTICLE IV: REGULATIONS AND POLICIES

SECTION 1: CLASSROOM DEMEANOR

A. ATTENDANCE

Every student is expected to have complete attendance in all classes, including the scheduled weekly Devotional/Chapel Times. Students who are absent more than two (2) times in class shall be dropped. A student may be excused from class only in cases of sickness (Medical Certificate required) or a serious family problem such as death or accident. He/she should duly accomplish the official EXCUSE Form provided at the Registrar's office on his/her next class attendance.

B. TARDINESS

A student is tardy if he arrives in class five (5) minutes after the scheduled time. Four (4) times late is equivalent to one absence.

An EXCUSE Form must be duly accomplished and presented to the instructor.

C. CLASSROOM DECORUM

Students should exercise proper decorum while inside the classroom. Permission must be asked if he wants to leave the class in cases of emergency. Cellular phones must be in silent mode or turned off during the class. Answering a call and texting during class hours are strictly prohibited. Going out of the classroom for whatever purpose should be under the discretion of the professor.

D. SCHOOL ATTIRE

Students should wear appropriate and proper attire when coming to school. Sleeveless, miniskirts, shorts, jogging pants, and slippers are strictly prohibited. Male students should wear shirts with collar.

SECTION 2: ACADEMIC MATTERS

A. GRADING SYSTEM

Grades are standardized and recorded using the following scale.

A+	1.00	99-100
A	1.25	96-98
A-	1.50	93-95
B+	1.75	89-92
B	2.00	84-88
B-	2.50	80-83
C	3.00	75-79
D	4.00	71-74
F	5.00	70 and below

B. INCOMPLETE & FAILING GRADE

A student who receives a failing grade must repeat the subject. Failing grades affect the scholarship of the student.

C. ENGLISH PROFICIENCY

The language of instruction is English, so the student must demonstrate proficiency in this language. All students are expected to communicate English well in written and oral form, while inside the class. Students enrolled in the 4-year course

(BTh & BCE) are required to take four (4) English subjects during the whole course. Students of Master's Degree program should pass the TOEFL and/or the MICHIGAN test, as stated in the Graduation Requirements Section of the catalog. A score of 500 on the paper-based or 173 on the computer –based TOEFL and/or 85% or above on the Seminary administered [Michigan] test are required to be accepted in the Master's Degree program.

D. FIELD EDUCATION (FE)

1. Participation in an organized program of Field Education is essential for personal growth in the ministry. All students in the Bachelor & Masters programs must enroll this course.
2. Involvement in local communities of faith must be arranged through the FE Facilitator and weekly one-hour seminars must be completed to gain three units of credit for each year (1 unit/term) starting on the second (2nd) year of academic studies until the third year for Bachelor students. Students in the Master's Program need to enroll FE during their first year until the final trimester of their studies.
3. All students of the school are required to do their FE in evangelical churches in order to maintain MBST education and scholarship.
4. An evaluation form filled up by the Senior Pastor of the church shall be submitted at the end of the term to the FE Facilitator.
5. Student activity report and other requirements shall be accomplished and submitted to the FE facilitator during the weekly seminar or as recommended by the facilitator.

E. INTERNSHIP

All students in the Bachelor program shall undergo Internship or On-the-Job Training in a church, on the final year of their studies, in which each student must complete at least 20 hours per week of ministry work for one school year. This must be completed after the three-year academic program. Before the start of the 1st term on the 4th year of studies, students shall have a selected church for internship. Students in the Master's program shall undergo Internship on the summer after the second year of academic

studies. At least 300 hours of ministry work must be completed to pass this requirement.

Evaluation report accomplished by the Senior Pastor of the church shall be submitted directly to the Internship Facilitator to be included in the student's file. Student activity report shall be accomplished and submitted to the Internship Facilitator on the scheduled monthly meeting or as prescribed by the facilitator, together with the FE and other Intern students

F. GRADUATION REQUIREMENTS

1. In addition to the requirements for enrollment, a graduating student must have:
2. Completed the required number of hours for INTERNSHIP and passed the evaluation given by the Senior Pastor of the church he/she is involved with and the evaluation of the Internship Facilitator.
3. Passed the BIBLE COMPREHENSIVE EXAM given two times a year of the academic calendar. A score of 70 is required to be able to pass the exam. In case of failure, a student may take again the exam until he/she is able to pass. Master of Divinity students are also required to pass the STANDARDIZED ENGLISH TEST (SET) or a TOEFL or MICHIGAN ENGLISH TEST [MET]. Failure to do so would result to downgrading of the program or degree course. [See Art. IV Sec.2-C]
4. Settled all accounts with the Finance Office and accomplished the student's clearance form.
5. Passed scheduled Chapel/Devotional Time each term and the required three-year discipleship program for all students.

G. GUIDANCE & COUNSELING

Every student is given academic guidance before enrolment. Then during the term each student is scheduled to meet with the assigned school faculty for counseling not only for academic matters but also for personal, social and spiritual concerns of the student.

SECTION 3: BLENDED LEARNING GUIDELINES AND POLICY

A. INTRODUCTION

The guidelines and policy stated herein is adopted in line with the growing need to provide remote theological training and education to students unable to attend the seminary due to coronavirus (COVID-19) and other contagious diseases and/or other local and national restrictions requiring students to remain at home. A distance and blended learning are also necessary for students who are ministering full-time, and living in remote areas and overseas restricting their travel to the seminary on a daily basis.

B. AIMS AND OBJECTIVES

This policy aims to:

1. ensure consistency in the approach to blended learning
2. set out expectations for all members of LTS community about blended learning
3. provide appropriate guidelines to ensure privacy and data protection being provided online.
4. It also brings together important information necessary for best practice, online safety including support for teaching staff and students.

C. APPROACH

1. At Logos Theological Seminary, we offer a balanced approach of real-time learning along with online and distance learning, which enables professors to provide excellent training and hone student's spirituality, integrity, and ability individually as well as corporately.
2. We ensure that regardless of the mode of delivery—onset or online, students receive clear explanations of the lessons and provide them new knowledge and skills necessary for their personal growth and ministerial duties and enable students to receive crucial feedback on how to progress in their learning.
3. We ensure that excellent teaching and content is transferred and applied to remote, and online learning as it is done in live classroom discussions.
4. We ensure that appropriate and wide range of approaches and platforms is utilized for participative and interactive

learning and dialogue among professors and students for teaching and learning environment to be more effective, support students' motivation toward progressive growth and development.

5. Proper intervention and motivational support will be provided to students having difficulty in their studies via online and actual meetings. This approach will also be provided for those who are enrolled onset/face-to-face.

D. ONLINE CLASS POLICY

CLASS FORMAT AND DELIVERY

1. Synchronous Classes: Available only for evening courses. These classes require real-time attendance during scheduled sessions.
2. Online Classes: Conducted asynchronously, allowing students to learn at their own pace. However, all coursework and assignments must be completed within the designated term period.
3. Recorded Sessions: Face-to-face classes and discussions will be recorded when online students are registered for the course, ensuring they have access to the same content.
4. Platform: All online activities will be conducted through Google Workspace.

ONLINE CLASS DECORUM

1. Dress Code: Students participating online and on-site are expected to wear proper attire as stated in the Student Handbook. The Student Handbook is available online at <https://ltsphedu.wixsite.com/logostheos>.
2. Attendance Policy: Absences and tardiness will follow the Student Handbook guidelines.
3. Class Duration: Standard classroom and online meeting duration is 3 hours including a 30-minute break, or as agreed upon by both the professors and students, provided that teaching and learning experience is maximized according to LTS standards and expectations.
4. Class Participation:
 - Students enrolled online and on-site can join the synchronous class as scheduled when professors

- are online. This is only applicable for evening classes
- On-site students are expected to be in the classroom when professors are teaching face-to-face
- On-site students may also join online when professors are conducting online sessions
- 5. Technical Requirements: Students enrolled in full online learning and blended mode must ensure that they have excellent internet access necessary for remote learning.
- 6. Connectivity Standards: Intermittent internet connectivity is an invalid excuse for attending online conferences and submitting class requirements on time.
- 7. Network Issues Protocol: In case of inevitable internet problems due to typhoons and other network-provider-related issues such as technical and network improvements:
 - Students must go to the LTS office and join the on-site or face-to-face class, and/or inform the professor immediately
 - Students who cannot attend due to distance and other reasons must still ensure fulfillment of the expected 3-hour coursework within the week
 - Professors will provide necessary feedback and approval for these concerns

This policy is effective immediately and subject to revision as needed to maintain educational excellence and accessibility.

For other technical concerns, related to Gmail accounts, contact the Administration and Academic department through the following email: admin@mbstph.org.

E. DATA PROTECTION AND MONITORING

1. All classroom resources and lessons, and video recording must not be shared or posted in any social network and media platforms.
2. Actual classroom discussion and meetings may be recorded for purposes of faculty development and training, and maximum teaching and learning experience. However, it must not be livestreamed for any reasons that

might endanger private information and risk data breach for both the professor and students.

3. Gmail accounts for both the professors and students are provided and managed by the Administrative and Academic officer through the seminary's Google Workspace administrative account. All information related to these accounts should be secured and must not be shared onset or online, and should not be used for other personal concerns.
4. Gmail accounts of students who dropped out and who withdrawn from the class will be suspended, so make sure that LTS Gmail accounts will not be used for any personal or external transactions. It must be used exclusively for LTS classes.
5. Gmail accounts of students who graduated from LTS degree programs will be retained as part of the rights and privileges of the alumni.
6. Gmail accounts that are used maliciously and do not follow all guidelines stated here will be immediately terminated and deleted.
7. In case of technical problems and concerns regarding LTS Gmail accounts, please directly contact our Administrative and Academic Department for technical support.
8. All faculty and staff members and students must use one or two devices (laptop and mobile device) only to access the Google Workspace related to LTS transactions to ensure data protection and privacy. If it is necessary to use more than two devices, ensure that necessary protection and privacy is maintained.
9. All users of LTS Google Workspace must ensure their devices and accounts remained secure. This includes, but is not limited to:
 - 9.1 Keeping the device password-protected.
 - 9.2 Making sure the device locks if left inactive for a period of time
 - 9.3 Not sharing the device and Gmail accounts among family and friends
 - 9.4 Keeping your devices and operating systems up-to-date, particularly those who are enrolled online.

SECTION 3: POLICY FOR THE USE OF GENERATIVE AI SOFTWARE

LTS prohibits the use of Generative AI (“GenAI”) software to (1) generate content presented by the student as his or her own original content, or (2) modify existing work so that the end result no longer is identifiable as the words or work, in part or in total, of the student.

Uses of generative AI that do not violate the above statement are permitted. These include:

1. Pre-drafting stage to evaluate topics, initiate the gathering of sources, and develop outline.
2. Post-drafting stage to spell-check and correct grammar. GenAI may NOT be used to change tone, style, or make major revisions to work. Again, the words should be the student’s own.

Violation of this policy is considered to be academic dishonesty and will be treated like plagiarism in the disciplinary process. Faculty may choose to be more, or less, restrictive in the use of GenAI in their courses. However, if so, the course syllabus must give clear guidance as to its use. If no such guidance is given, the above seminary policy will apply. Where a student violates the course policy found in the syllabus, this will be treated as academic dishonesty and be disciplined accordingly.

ARTICLE V: SPIRITUALITY

SECTION 1: SPIRITUAL NURTURING AND DISCIPLINES

Since LTS is a Christian institution for training men and women called by God, every student is expected to apply the spiritual training required by the school as stated below:

A. DAILY CHECKLIST ON SPIRITUAL DISCIPLINES

Each student is required to accomplish a Daily Checklist on the following Spiritual Disciplines:

1. Reading the Bible 10 chapters a day
2. Prayer at least 30 minutes each day

3. Evangelize at least 1 person each week
4. Quiet time notes to be submitted every last Friday of the month.
5. Memorize two verses, posted in the bulletin board & checked every week.
6. Sunday sermon notes to be submitted every last Friday of the month.

B. DEVOTIONAL/CHAPEL TIME

All students are required to attend scheduled weekly Devotional/Chapel Time in school. The library and other offices are closed during this time in order to accommodate all the students and staff for devotion. Attendance is checked. Students who incur more than two (2) absences shall receive a Failing grade in Chapel Time. A student's scholarship is forfeited with more than three (3) consecutive absences made in a term. A mark F [Failed] and/or P [Passed] for Chapel/Devotional Assessment shall be written in the Transcript of Records of all the students.

C. DISCIPLESHIP CLASSES

In addition to the required academic classes, students are to undergo discipleship classes on three levels: Basic, Advance, and Leader's Courses. These courses aim to train, equip, & mentor the students so they will be competent to witness, lead evangelism, and discipleship activities, and more importantly, be developed in their character.

D. PRAYER & FASTING WEEK

Each year, on the first week of the month of February, the school holds its Prayer & Fasting week to enable the school community to devote attention to spiritual growth and prayer. Participation in this activity is strongly encouraged for all the students. Daily devotional time and prayer meeting are also observed during the week. Attendance is required.

E. SEMINARS

The school offers one or two seminars, of which one is the Biblical Worldview Seminar, every year. Students are required to attend as this is part of their training in school.

ARTICLE VI: STUDENT LIFE

SECTION 1: STUDENT COUNCIL

Students' input into the life and work of the school is conducted by means of the Student Council. The Student Council is the student's liaison to the school administration. Therefore, suggestions and concerns should be given to the Student Council officer or representative and to be submitted to the Dean of Students for any verification or consideration. The school, being a covenant-based community is concerned with all members of its family. Students who have special concerns or problems should notify either the Student Council President or the Student Dean.

The following officers shall be elected once every year two weeks before the end of the third trimester of the School Year: President, Vice President, Secretary, Treasurer, & Auditor.

SECTION 2: ELECTION COMMITTEE FORMATION

A three-person committee will be formed to oversee the student council elections. The committee will consist of the following members:

1. **Dean of Students:** The Dean of Students will serve as the chairperson of the committee.
2. **A Faculty Representative:** A faculty member chosen by the school administration will be a member of the committee.
3. **A Student Representative:** A current student council officer or a senior student, appointed by the school administration, will represent the student body on the committee.

SECTION 3: ELECTION RULES AND PROCEDURES

1. **Eligibility:**
 - All regular students, except those in the first year, are eligible to run for student council positions.
 - The Student Council President must be a regular third-year student.
2. **Campaign Period:**

- The campaign period will be announced at least two weeks before the election date.
 - Candidates are expected to adhere to the school's rules and regulations during their campaigns.
 - Negative campaigning, harassment, or any form of misconduct will not be tolerated and may result in disqualification.
3. **Election Day:**
- The election day will be held two weeks before the end of the third trimester of the School Year.
 - Voting will be conducted by secret ballot.
 - All eligible students are encouraged to participate in the election process.
4. **Counting and Tabulation:**
- The election committee will be responsible for counting and tabulating the votes.
 - The results of the election will be announced publicly after verification.
5. **Term of Office:**
- The elected student council officers will serve for one year, starting from the beginning of the following school year.

SECTION 4: STUDENT COUNCIL RESPONSIBILITIES

1. **Liaison with Administration:** The Student Council will act as a liaison between the student body and the school administration.
2. **Addressing Student Concerns:** The Student Council will receive and address student concerns and suggestions.
3. **Representing Student Interests:** The Student Council will represent the interests of the student body in various school matters.
4. **Organizing School Activities:** The Student Council will organize and participate in school activities and events.

SECTION 5: CODE OF CONDUCT

1. **Respect and Integrity:** All student council officers must conduct themselves with respect and integrity.
2. **Leadership and Service:** Student council officers are expected to demonstrate leadership qualities and serve the best interests of the student body.
3. **Adherence to School Rules:** Student council officers must adhere to all school rules and regulations.

ARTICLE VII: ADMINISTRATIVE MATTERS

SECTION 1: FINANCE

All payments and financial transactions must be done in the finance office. Official receipts are issued for every payment made.

A. FEES & SCHEDULE OF PAYMENT

A student must be prepared to pay at least one-third of a trimester's total charges at the time of enrolment. Subsequent payments can be made on or before the seventh week of the trimester and the balance on the final week. A statement of account is prepared and given to each student in advance in order to facilitate the payment of accounts. Each student is also required to obtain a financial clearance slip on the final week of each trimester.

B. ADDING/CHANGING/DROPPING OF SUBJECTS

Adding and changing of subjects will only be allowed during the registration week, while dropping of subjects will only be allowed during the first week of the term.

C. WITHDRAWAL FROM SCHOOL

A student can withdraw from the school provided all financial obligations have been settled. He must accomplish the clearance form from the Registrar before any records can be released.

SECTION 2: SCHOLARSHIP

Scholarship is given to students depending on the result of their Assessment Test upon enrolment.

90 above	100% tuition fee discount
80 – 89	75% tuition fee discount
70 – 79	50% tuition fee discount

To maintain scholarship for the next term the following conditions must be met by the student.

He must maintain an average grade every trimester to maintain the equivalent scholarship:

99-100	-	100% tuition fee discount
96-98	-	75% tuition fee discount
91-95	-	50% tuition fee discount
85-90	-	25% tuition fee discount

For academic failure, the student shall pay for the failed subject and will not be eligible for scholarship the next term until the time he/she gains the required average grade.

He/she must always attend Devotional/Chapel Time. More than two (3) absences mean forfeiture of scholarship.

He/she must pass Discipleship Classes and submit regularly the Spiritual Disciplines Daily Checklist.

Must finish the desired course within the academic year program.

A student who wants to avail of the scholarship but failed the entrance exam needs to pay for their studies during the 1st term. To avail of the scholarship the following term, a student must have passed all taken subjects and have an average grade of 85% or above, and must take a minimum of 12 units during the term of scholarship application.

ARTICLE VIII: SCHOOL FACILITIES

SECTION 1: LIBRARY

Refer to the Library Manual for details.

SECTION 2: LOCKERS

Lockers are available at P100/trimester. The student is responsible for his/her personal things since the school is not liable for any loss or damaged of belongings.

SECTION 3: CLEANING SCHEDULE

All students are expected to do their share in the cleaning since the school does not hire maintenance and cleaning personnel, as assigned by the Student Council. A cleaning schedule is made every trimester for students to follow. The cleaning schedule is the only service the students can render in support of the institution and is considered part of their servant-leadership training and character formation.

SECTION 4: DORMITORY

A dormitory is provided by the school for those who are leaving far from the campus vicinity. Students who will live in the dormitory shall accomplished two copies of DORM APPLICATION FORM, one will be submitted to the Registrar and the other is for the student. Dormitory Rules and Regulations are as follows:

1. **Assigned Rooms.** The dorm supervisor will assign the students to the rooms. Students will need to comply and accept the room assignments and roommates assigned to them. Bed and mattress, study table and chair/s are to be provided by LTS, but beddings, curtains, and other things or equipment needed by the students for personal use and consumption will be the student's responsibility.
2. **Cleanliness** must be observed at all times. The supervisor shall do inspection of the dormitory at any time.
3. **Cleaning assignments.** Every student is required to render cleaning service in the dorm. A cleaning schedule shall be made by the dorm supervisor.
4. **Visitors & guests.** The dorm supervisor shall be informed of any student's visitors or guests coming for permission. No visitors or guests shall be allowed to stay overnight. No female guest(s) shall be allowed to visit or enter the dorm alone without proper permission from the dorm supervisor. This also applies with the female dormitory. No

male visitors are to enter the male dormitory for any reasons.

5. Personal properties. All clothing, books, and other personal properties must be clearly marked with the student's name.
6. Decorum. All dormitory occupants must observe proper decorum while inside the premises. Avoid unnecessary noises and chattering as a sign of courtesy to your dorm mates.
7. Conserve electricity & water. Make it a habit to turn off the lights and faucets when not in use. Inform immediately of any leaking faucets for repair.
8. Curfew time. All students must be inside the dorm by 10:00 PM. Students with ministries any day of the week must inform the dorm supervisor if they will come home late.

ARTICLE IX: STUDENT DISCIPLINE AND GRIEVANCES

SECTION 1: DISCIPLINARY COMMITTEE COMPOSITION

The Disciplinary Committee shall be composed of the following:

President/ Director
 Dean of Student Affairs
 President, Student Council

SECTION 2: ORDER AND DISCIPLINE GUIDANCE

A. MINOR OFFENSES

1. Improper haircut and attires
2. Males- earrings, long hair, tattoos, sleepers, shorts
3. Females- mini and micro-mini skirts, sleeveless shirts/blouses, spaghetti-strapped blouses, see-through and hanging blouses
4. Loitering during class sessions
5. Littering
6. Using cell phones inside the classroom during classroom sessions, chapel service, and any public meetings within the school premises. Violations result in a P20.00 fine for

each infraction, payable to MBST Student Council Organization.

7. Any misbehaviour of the students that disturbs classes or any way distracts the attention of students in any place of study within the campus.

B. MAJOR OFFENSES

1. Smoking, using or possessing any kind of prohibited and regulated drugs. (All covered by Sections 4, 8, 15 and 18 of the Dangerous Drug Act of 1972)
2. Discourtesy to school officials and faculty members and assault of any person, school officials and professor and defamation of character.
3. The willful destruction of any school property such as: (a) tearing or defacing any library books, magazines or periodicals; (b) writing or drawing on the walls and pieces of furniture; (c) breakage of appliances, windows, cabinet doors, electrical, mechanical or electronic devices; (d) breakage of faucets or bowls or comfort rooms; (e) unauthorized removal of official notes and posters from the bulletin boards and other similar offenses.
4. Forgery, alteration or misuse of school documents, records or credentials, furnishing false information to the school in connection with official documents, and making, publishing or circulating false information about the school, its officials, faculty members and students.
5. Spending the class fund, school organization's fund and other funds without the knowledge or approval of the adviser and teacher concerned.
6. Cheating and copying from another person's answer during examination; misrepresentations on any given project; and plagiarism. Plagiarism of any form is highly punishable. *Plagiarism* is defined by Webster as an act or instance of stealing and passing off one's ideas and words as one's own without crediting the source. [*Merriam-Webster's Collegiate Dictionary 10th ed., 2002*]. Proper citations both in printed materials and internet sources are required in writing papers and the likes. Below are some forms of plagiarism to be avoided:
 - a. *Idea Plagiarism*- reshuffling of the word order given but not citing the source.

- b. *Key Term Plagiarism*- using key terms or coined words of another without citing the source.
 - c. *Word-for-Word Plagiarism*- copying the exact wording of a source and not using quotation mark or citing the source.
 - d. *Paraphrasing Plagiarism*- taking the source's words and bit by bit replacing them with one's own without proper citation.
7. Immorality and misconduct.

SECTION 3: SANCTIONS/PENALTIES

A. MINOR OFFENSES

- 1st Offense - Private Reprimand
- 2nd Offense - Public Reprimand and Warning
- 3rd Offense - Suspension and Expulsion depending on the offense committed

B. MAJOR OFFENSES

- 1. Reprimand- an admonition and official warning such action may also include repair or replacement of property when loose or damage is part of a offence.
- 2. Disciplinary Probation- placing the student in a probationary status which takes away the privilege of holding office, and which may include social restriction
- 3. Suspension- dismissal from the school for a specified or indefinite period of time.
- 4. Expulsion- permanent dismissal from the school.

SECTION 4: GRIEVANCE POLICY AND PROCEDURES

Logos Theological Seminary affirms that as a community of God, everyone associated by its name is called upon to uphold each other's dignity and worth in every possible way. LTS is committed in ensuring that all operations, programs and activities carried out by this institution radiates faith in God and common commitment to excellence in service.

Should conflict arise between parties, LTS is prepared to initiate reconciliation and transformation for the purpose of mutual healing and edification of the whole community. In any attempt

that initial attempt at reconciliation failed, an aggrieved party may file an official complaint within the framework of Article IX, Section 2-4 of the school catalogue.

ARTICLE X: ANNUAL AWARDS

ACADEMIC EXCELLENCE AWARD

This award may be given each year to the graduating student with the highest-grade point average of 1.25 or above among the graduating class.

SERVANT LEADERSHIP AWARD

This award may be given to the graduating student who demonstrates servant leadership attitude through dedicated service to the school and his/her fellow students through his/her academic studies.

BIBLICAL STUDIES AWARD

This award may be given to the graduating student who demonstrates exemplary work in the field of Biblical Studies particularly in Biblical languages. Recommendees will be submitted by the professor to the faculty and to be approved by the majority.

THEOLOGY AWARD

This award may be given to the graduating student who showed an exemplary work in the area of theology, particularly, Asian theology. Recommendees will be made by the faculty upon the approval of the majority.

CHRISTIAN EDUCATION AWARD

This award may be given to the graduating student who demonstrates superior work in the area of Christian Education. This awardee will be chosen by the Christian Education professor upon approval of the faculty and administrative officer.

PASTORAL CITATION AWARD

This award may be given to the graduating student who demonstrates superior work in the pastoral studies and who is

involved in pastoral ministry while doing his/her study in the Bible school.

MISSIONS/EVANGELISM AWARD

This award may be given to the graduating student who demonstrates exemplary work in the field of mission and evangelism while doing his/her study in the Bible School.